

This form is issued under authority of  
Section 211.154, MCL. Initial filing of  
this form is voluntary.

**ASSESSOR or EQUALIZATION DIRECTOR'S NOTICE  
of PROPERTY INCORRECTLY REPORTED  
or OMITTED FROM ASSESSMENT ROLL**

**OFFICE  
USE  
ONLY**

File No.

Assessment Unit No.

Name of Assessor or Equalization Director Filing this Notice	Telephone No.	Assessor Cert. No.
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Name of Assessing Unit	Address (No. and Street, City or Post Office, ZIP)
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**PROPERTY and ASSESSMENT ROLL INFORMATION**

Name(s) of Property Owner(s)

Owner's Address (No. and Street, City, State, ZIP)

County Where Property is Located	City or Township or Village and Township
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School District	Intermediate School District	Community College District
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Property Index No. (Or enter property description below)	Property Classification
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Is this property assessed on the Industrial Facilities Tax Assessment Roll or the Commercial Facilities Tax Assessment Roll or the Technology Park Facilities Assessment Roll or the roll for P.A. 189 of 1953? ☐ YES ☐ NO If YES, specify which roll.

Answer the following question if this notice is for personal property. Did the owner complete and deliver a personal property statement on or before February 20 for each year that this notice covers? ☐ YES ☐ NO If NO, indicate years in which a statement was not timely filed.

Property Description

Assessed Value			Taxable Value		
Complete the applicable Assessed Value lines below when the notice is for a change in Assessed Value.			Complete the applicable Taxable Value lines below when the notice is for change in Taxable Value. For most personal property, the figures on the lines below will be the same as the figures under Assessed Value. For omitted real property, the amount of omitted Taxable Value may be less than the amount of omitted Assessed Value (see page 6 of STC Bulletin #3 of 1995).		
Year(s) for Which Notice Was Given	Assessed Value on Assessment Roll	Requested Assessed Value	Year(s) for Which Notice Was Given	Taxable Value on Assessment Roll	Requested Taxable Value

Explain the reason for this notice. Attach supporting information. For incorrectly reported personal property, include a copy of the timely filed personal property statement and the amended personal property statement. For omitted real property, provide a record card or other documentation showing that the omitted real property was not previously included in the assessment.

**TAX RATE INFORMATION (To be completed by the assessor)**

If this notice is for either or both of the tax years immediately preceding the current year, the assessor shall list for each year covered by this notice the total tax rate levied in the city or township in which the property is located. List the total village rate separately, if applicable. If this notice is for omitted real property upon which "millage rate" special assessments were levied, list those rates separately below. Do not include special assessments levied in specific dollar amounts.

Year Covered by Notice	SUMMER Total Tax Rate Levied	WINTER Total Tax Rate Levied	Total Annual Tax Rate Levied

**SPECIAL ASSESSMENT RATES. Complete lines below for special assessment millage rates only.**

Year Covered by Notice	SUMMER Special Assessment Rate Levied	WINTER Special Assessment Rate Levied	Total Annual Special Assessment Rate Levied

**SIGNATURE of ASSESSOR or EQUALIZATION DIRECTOR**

Signature	Date
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**OWNER'S CONCURRENCE or DISAGREEMENT with this REQUEST**

*This section shall be completed by the property owner and the form returned to the assessor.*

- ☐ I concur with this request for corrected Assessed Value and/or Taxable Value.
- ☐ I do not concur with this request for corrected Assessed Value and/or Taxable Value. (The owner who checks this box must submit to the assessor an explanation of the reason for not concurring.)

Comments or Explanations.

Did the property covered by this notice change ownership during the time period starting with the earliest year for which a change is being requested up to the present? ☐ YES ☐ NO If YES, give date.

Signature of Property Owner	Date	Telephone No.
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**MAILING  
INSTRUCTIONS**

Assessors must send this completed form to:

State Tax Commission, Michigan Dept. of Treasury, P.O. Box 30471, Lansing, MI 48909-7971.